

PALMCOP Minutes

22 June 2005

The quarterly PALMCOP Board meeting at the South Carolina Department of Archives & History was called to order at 10:54 am by Chair, Grace Cordial. Present were: Grace Cordial, Sarah Murray, Nic Butler, Nichole Green, Felicia Yeh, Alan Burns, and Marie Martin.

Nic Butler, Treasurer, stated that our organization is in good financial shape. We had a 95% renewal rate for 2005 memberships. Our net profit on the "Mock Disaster" event of 12 April co-sponsored with the Public Libraries Section of the Beaufort County Library was \$323.97. Our current bank statement shows that we have \$9196.02. Sarah Murray, past Treasurer, will forward the interest amount and the bank statement to Nic as soon as she receives it.

On the basis of the Treasurer's report, the board decided that we will purchase Data loggers for each PALMCOP District. The District Representative will be responsible for coordinating the sharing of the Datalogger devices within his/her district. The intent is to move the Datalogger devices between member organizations at least once a quarter.

Cordial announced that Kendra Wilson had resigned as Board Secretary. She has accepted a new position outside the field. Cordial neglected to forward Wilson's Minutes of the April 12, 2005 meeting. Reading the Minutes was tabled until our next quarterly meeting. Wilson is still in possession of the Secretary's records. Butler, who also lives in Charleston, agreed to follow-up with Wilson about the PALMCOP records transferred to her upon her election at Secretary.

We will need to appoint a new secretary. The sense of the Board was that a museum, non-Lowcountry based person would add geographical and professional balance to the Board.

Brainstorming about our Annual Meeting: The Board discussed the possibility of holding a joint annual meeting with SCAA as we had done last year. Sense of the Board is that this year we prefer to hold a separate conference. Several potential themes for the annual meeting were offered. Consensus of the Board gathered on "Care and Feeding of Your Audio-Visual Collections," defining the term audio-visuals to include cds, equipment, DVDs, audio tapes, films, and reformatting vendors and equipment. Cordial, Butler, and Martin agreed to investigate potential speakers and vendors for the Annual Meeting. Yeh will serve as Columbia site coordinator in the likely absence of Murray who will be on maternity leave in December. All parties are to report back at our September quarterly meeting.

Cordial reported that negotiations are underway with the Library Association of Beaufort County for a "Disaster Preparedness Workshop" to be held in Beaufort on August 17, 2005. Cost of attendance for PALMCOP or LABC members will be \$10 for the half-day presentation by Harlan Greene and Sharon Bennett.

Cordial asked the Board for possible explanations on why our offer to fund scholarships to SOLINET preservation workshops has fallen on deaf ears. The Board discussed the possibilities that the requirement that a scholarship student must make a presentation to share what he or she learned as a result of the scholarship might be off-putting. Also, given that the Board is comprised of the most active members of the organization, we discussed extending the opportunity to apply for a scholarship to ourselves. The Board decided that Board members will be eligible for a scholarship provided that each recipient helps teach a workshop on that topic or serves as part of a panel discussing that topic during an Annual Meeting within two years of the workshop date.

Cordial opined that PALMCOP needs to broadcast our mission and goals more broadly among museums, libraries, historical societies, school media centers, and church organizations. The South Carolina Library Association annual meeting will be held in Columbia on October 26-28, 2005. The poster session is held on Friday. Cordial asked that Board members start thinking about whether or not they could host a poster board about PALMCOP at the SCLA.

With no other business to address, the meeting was adjourned at 12:10pm.

Respectfully submitted,

**Grace Cordial, Chair
Substituting for Secretary**