

PALMCOP Board
Meeting of 21 May 2013
Richland County Public Library
7490 Parklane Road, Columbia, SC

Present: Sara Arnold, Brian Cuthrell, Rebecca Freeman, Craig Glass, Katie Martin, Jennifer Moss, Suzanne Singleton, Deborah Tritt

Absent: Susan Boyd, Avery Daniel, Andrea Galbo, Aimee James

Call to Order: The meeting was called to order at 10:05 a.m. by Vice-Chair Jennifer Moss. She informed the members present that Hunter Deas has resigned as Chair upon accepting a new job. A motion was made and seconded to nominate Jennifer as Chair. The motion was accepted by acclamation.

Board Minutes: The minutes of the January 8, 2013 board meeting were approved.

Treasurer's Report: Treasurer Craig Glass reported that some individuals and organizations recently renewed and paid dues, however, there are too many that failed to do so from 2012. Ten individuals and 21 institutions did not renew. Expenses included a \$100 donation to the Jimmy Carter Library and a final payment to the storage facility. The account balance stands at \$7139.07. Katie asked if a form letter existed for District Representatives to use in recruitment. Craig will create one, and in the meantime, Reps should feel free to write personal letters using information found on the blog or Facebook. Sara recalled a brochure had been created. Suzanne will look for the PDF for the 2012 brochure and send it out to board members.

District Representative Reports: None given. (Brian?)

Old Business: None given.

New business:

a. Annual meeting and workshop: Brian suggested changing the annual meeting from fall to January to avoid busy semester events and conflicts with other conferences. The annual business meeting might be held in fall at an Open House event at a member institution. Craig asked representatives to ask members in their districts about hosting. Brian suggested a USC event could be held during Fall Break, which is October 17-19, the 19th being a Saturday. Parking won't be a problem and that weekend the football game is away. The South Caroliniana Library is open from 9-1 on Saturdays.

With the loss of Heather South and Marie Ferrara as disaster workshop presenters, who will lead these workshops? Sara suggested the American Institute for Conservation, which had a workshop in Charleston at Drayton Hall recently. It was funded by a grant, but perhaps we could get special pricing from them. Sara will check into this.

Craig suggested that Palmcop partner with the Confederate Relic Room and the State Archives in a "Lunch & Learn" event. These are held monthly at the Relic Room. With a preservation topic, this would work nicely for a workshop. Jennifer added that this style meeting could be workable in other locations as well.

b. Vision, Mission, Strategic Plan: Jennifer asked that each board member periodically report to the board on what they have done to promote Palmcop and preservation. Katie suggested creating a newsletter. Craig added that we invite members to network and share their contact information. Jennifer asked the members present whether the next board meeting should include discussion of a strategic plan. Sara agreed that it would be helpful to review the organizational goals.

Announcements: Several members shared news from their institutions.

Next meeting time, date, and place: The next meeting is expected to be in August. It will be decided by an email Doodle-Poll. The possibility of an online meeting will be determined.

Adjournment: The meeting was adjourned at 11:10 a.m.

Respectfully submitted,

Suzanne Singleton

Secretary

5/23/2013