

**PALMCOP Board**  
Meeting of 20 September 2006  
SCDAH, Columbia

Present: Grace Cordial, Felicia Yeh, Heather South, Tally Johnson, Marie Martin, DebbieLee Landi, Nancy Sambets, Alan Burns, Nic Butler, Nichole Green

Call to Order: Meeting was called to order at 10:45am by Chair Grace Cordial.

Board minutes of June 27th were approved.

Treasurer's Report: Nic Butler reported 57 member organizations paid to date.

Committee Reports:

- a. Website – Grace, Nancy Sambets, and DebbieLee Landi made edits and the old minutes are being put up on the website.
- b. Datalogger – Tally Johnson handed out a sample form for borrowing dataloggers, will add District Rep names after annual conference, add web address to form, discussed adding datalogger directions on website and posting datalogger form. SCFM will be publishing Shannon Hay's datalogger directions. DebbieLee will create a brief survey for those who borrow the dataloggers.
- c. Logo – Three choices chosen by the Board will be presented to the membership for a vote at the annual meeting. Marie Martin will obtain estimates for new stationary with the new logo.

Cooperative Ventures:

The Book Repair Workshop will be a joint program with the Greenville County Library. Michael Kohl of SCAA will be asked to send book repair flyer email to their members. Grace will ask Amy Duernberger to email flyer to the schools. Debra Hutchins or Curtis Rogers (of the State Library) should have a list of contacts to send flyers. Max. number of participants is 50 but only enough supplies for 35. Grace, Nic Butler and Heather South attended the Book Repair Workshop for presenters. Marie Ferrara will oversee Nic and Grace as they present the Book Repair Workshop on October 20<sup>th</sup> at the Greenville Library.

DebbieLee had lunch with John Sherer of SCFM at the Historical Columbia Foundation. He is agreeable to a joint meeting in the spring, to sharing membership lists, to put Shannon Hay's datalogger instructions on their website, and to placing a link to PALMCOP website on the SCFM website.

Sarah Wooten of the Confederate Relic Room will share PALMCOP Conference brochure with others.

SCLA meeting in November. PALMCOP is co-sponsoring speakers Holly Herro and Dr. Scott Good for \$125.00.

SCAA conference will be held on October 10<sup>th</sup> and will ask Michael Kohl to give out PALMCOP flyer that day.

#### Other Business:

Nic researched cost of portable sound system and prices varied from \$250 to \$350. Discussion regarding type of microphone and how much to spend followed. Nic will investigate cost of karaoke machines as another option. The rooms are all set for the annual conference so there is no immediate need for sound system.

Grace had difficulties trying to order the storage cabinets for PALMCOP items at SCDAH. The company had problems because the check was coming from one address and the ship to address was different. Discussion regarding need for credit card in PALMCOP name followed. Nic will investigate a gift/credit card so that Grace can order cabinets.

Harlan Greene presented a book repair training workshop. Grace, Nic and Heather attended.

Grace did not have time to write letter of support for NHPRC.

#### Annual Conference:

Grace passed around mock up flyer for the conference. Discussion regarding fees followed. Suggestions to specify Disaster Combo on flyer. Motion made to approve early registration fee of \$40 for members and \$60 for non-members. Motion approved.

Felicia and Nichole offered to set up food. Felicia will call Truly Scrumptious for catering.

Board discussed dressing in rain gear to coordinate with the theme of the conference.

Discussion on Door Prizes. Suggestions included umbrellas, ponchos, rain hats, waterproof paper, glow in the dark flashlights, hand crank radio. Motion made to approve \$100 for purchasing door prizes. Motion approved. Nancy will purchase door prizes.

There will be no vendors this year.

Board members going off this year include Grace (6 yrs), Felicia (6 yrs). Marie, Nic, Nancy and DebbieLee would like to be re-nominated. Need to fill District 2, District 3, and Vice Chair. Grace will send recommendations to Harlan who is head of the nomination committee.

Disaster Template needs to be updated on the website. Might be easier to link to the D-Plan website – this is free.

Grace asked that LaRuchala Murphy be invited to Annual Meeting and present her with a certificate for working on the logo.

Grace is working on sending out brochures.

Motion made to room and board guest speaker if required. Motion approved.

Registration packets to include 2005 annual meeting minutes, logo examples, datalogger forms, nominations for Board, agenda, and treasurer's report. Nancy will put the packets together.

At lunch, each Board member will chat with folks at tables for the last session of the conference.

Meeting adjourned at 1:00pm.

Respectfully submitted,

Nancy Sambets  
Secretary